

State Program Director & Team

Agenda Item 23

SK Earle DePass – Program Director
KofC DDs Organizational Meeting, July 10, 2021

Program Director's Role (2 of 3):

- Source: State Program Director Guide
<https://www.kofc.org/en/resources/membership/11062-state-program-directors-guide.pdf>,
- Appointed by the State Deputy,
- Promotes and communicates directives and goals of the State Deputy concerning state program initiatives and Supreme Council programs,
- Collaborates with State Chaplain as needed,
- Seeks support from Supreme Council Program Directors,
- Provides direction, coaching and support to the Faith In Action team, District Deputies and Council Program Directors,
- Promotes use of Supreme website, resources and trainings.

Program Director's Role (2 of 3):

- Ensures that councils appoint adequate leadership for program roles,
- Provides necessary accountability for program guidelines, established initiatives, goals and deadlines (i.e. overall form submission guidelines and deadlines e.g. Form #365 council submission),
- Submits State Forms e.g. #1728, State Program Awards, Family of the Year, and Special Olympics (unless otherwise noted by State Deputy),

Program Director's Role (3 of 3):

- Forms and fosters partnerships with external community organizations to ensure successful program development and expansion (e.g. diocesan representatives, Habitat for Humanity, American Wheelchair Mission, Canadian Wheelchair Foundation, Special Olympics, food pantries and pregnancy centres),
- Ensure compliance with Safe Environment training for necessary positions. e.g. Program, Family and Community Directors.

End

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