

State Advocate's Check list for DDs July 2020 DD org mtg

- Have you or your predecessor DD submitted the June 944 report
- Confirm every Council has already completed their election of officers for the 2020-2021 year
- Confirm every Council has submitted the 185 form to Supreme and State office and a copy to yourself
- Confirm every Council has submitted the 365 form to Supreme and State office and a copy to yourself
- Confirm every Council has submitted their semi-annual audit(s) 1295 form to Supreme and copy to yourself
- Inquire and assist every GK's ability to log into Supreme website Officers Online
- Review, around Sept 1st, the online State Directory and confirm contact information for every council is accurate
- Complete your Installation of Officers ceremony preferably before Sept 30th (virtual is recommended or in person with safe social distancing observed by the limitations of your public health unit from your region)

Last year statistics and concerns:

As of June 22, 2020

Safe Environment:

- 133 Councils were totally compliant with all four required persons compliant (from 501 Councils)
- 79 Grand Knights were not compliant
- 34 Councils did not submit their 185 (officers elected) form
- 175 Councils did not submit their 365 (directors appointed) form

Semi-annual financial audits (1295 form)

- 199 Councils are delinquent with the last semi-annual audit for the six month period ending Dec 31
- 93 of these Councils have two or more delinquent semi-annual audits outstanding (see concerns below)

Missing audits concerns:

- 93 Financial Secretaries and 93 Treasurers in Ontario are no longer bonded because the Council has two or more financial audits missing. This should worry them both.
- Sec 130 of the Constitution states these two financial officers are required to be bonded for their responsibilities to receive money. Therefore, they are not in compliance with the Constitution.
- The Trustees are responsible to conduct the audit and can restore the bonding protection for their two financial executive officers.