



# Form SO-47 SUSPENSION AUTHORIZATION FORM MEMBERSHIP RETENTION

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INSTRUCTIONS FOR RECEIVING AUTHORIZATION FOR OVER 2 SUSPENSIONS  
For the twelve month period ending December 31<sup>ST</sup>, 20 \_\_\_\_

## IMPORTANT

- Please complete this form in its entirety.
- Please keep a record of the information needed for proof of participation.
- Mail or e-mail this form to the State Retention Director, 'cc' a copy to your District Deputy and keep one for your Council's files

The SO-47 requirement was created for the long term endurance of the Council, State and Order. Ontario State Board from January 1<sup>ST</sup>, 2014 will no longer approve more than two suspensions per year to any Council unless the following form is completed and submitted to the Ontario State Board for approval by the State Retention Director and State Deputy.

SECTION I. The Council is making efforts to participate in programs outlined in the "Surge with Service" program and working toward achieving "Star Council" status.

Verified by the State Council Retention Director.

SECTION II. The Council has submitted all mandatory and key Supreme forms.

Verified by the State Council Retention Director.

SECTION III. The Council continues to take part in membership retention activities in each quarter of the fraternal year.

Verified by the State Retention Director.

SECTION IV. The Council is participating in activities toward new membership and keeping all current members active and inspired.

Verified by the State Membership Director.

SECTION V. The District Deputy responsible for the Council is expected to be involved in the retention process and has made efforts to contact the members on the conservation list.

Verified by the State Retention Director.

The State Retention Director upon receipt of this form and supporting documents in consultation with the State Deputy will review the application with the State Board and decide whether to approve or not, the request for the suspension of more than 2 members. The Council will be notified by the State Board in writing within 30 days in which the submission was received.

