



Knights of Columbus Ontario State Council

MY COMMITMENT and BUSINESS PLAN TO THE STATE DEPUTY

District Deputy

District Number

Fraternal Year

As a District Deputy for the jurisdiction of Ontario, my goal is to serve the Order to the best of my ability, and to contribute to the success of the fraternal year, I understand that it does mean I am working for success and development of my district .

I will forward as requested, and/ or gather, required information from my Councils at the request of my Reports and Information Director by whatever set deadline given.

I understand that working together with the State Board and Directors and Chairman and State office will assure success for my district. I understand therefore that if I do not submit a business plan I will forfeit any reason to ask for my expenses to be covered by the Ontario State Board.

To support the work of the Ontario State Council and the Councils across Ontario, I commit to the following:

1...I am required to visit every Council in my District a minimum of every other month. Geographic limitations may extend these visits to a longer period. At my district deputy's meeting a schedule will be agreed to on when I will visit my councils.

Yes No

2...I would like to encourage degrees in my district to help the State Deputy meet the Jurisdictions recruiting targets therefore I will conduct at least three First Degrees in my District, or within a cluster of Districts that are within proximity to each other. Could you inform the Ceremonials Director I would like to talk to him about degrees and I would like additional information to insure my district has no problems in the delivery of these degrees.

Yes No Not at this time

3...I will schedule at least two second degrees and one third degree in my District, or within a cluster of Districts that are within proximity to each other:

Yes I can No Not sure but will look into this

4...I will attend one major recruiting drive at each Council in my District to assist the Councils in achieving their membership quotas, and I will submit the Membership Drive reports twice a year as required by Supreme to my Reports and Information Director when requested. Using **Membership 365** as the base for my district membership plan I will work on being successful and will report as required to the Membership director if I require additional help.

I would like to talk to the membership director about my goals and plans using Membership 365.

Yes No Not at this time

5...In order to assist my Councils in achieving the Trillium Award, Columbian Award and Star Council Award, I will ensure all Councils in my District submit the following forms by the due date to Supreme and to the State Office

- ✓ *Form 185 – Officers Chosen*
- ✓ *Form 365 – Program Personnel Report (Due by July 1st)*
- ✓ *Form SP7 Columbian Award due by June 30th*
- ✓ *Form 1728 – Annual Fraternal Survey (due by January 15th)*
- ✓ *Form SO-11 – Trillium Award Due April 1*
- ✓ *Pope John Paul II Culture of Life Award Due at State April 1*
- ✓ *State Service Awards Form -- STSP Due at State April 1 Available from Supreme Council Booklet*

I would like notice of when these reports are due and follow-up on my councils success in reporting.

Yes No

6...In order to ensure that the financial affairs of the Order are managed properly, I will ensure that my Councils complete and submit their audits on a timely basis and I will act quickly if I receive notice of a council delay :

Form 1295-1 Semi- Annual Audit Due February 15th

Form 1295-2 Semi- Annual Audit Due August 15th

7...I will encourage my Councils to participate in programs sponsored by the State Board:

I would like to talk to the following Chairman about these programs:

**Free Throw,
 Soccer Challenge
 Hockey Challenge
 Substance Abuse Poster Contest
 CARS Ticket Draw
 Youth Camp
 Special Olympics and Tootsie Rolls
 Family and Roses for life program
 Council Bulletins and Public Relations
 Pro life and Church Programs
 Seniors and Widows Program
 State Training Webinar program**

8...I do realize that retention of members is important and will seek out for my council information on Membership Retention awareness and understand the suspension process. I would like more information on Membership retention from Membership Retention Director Harkes .

Yes Not at this time

9...I do realize that I should be aware of council retention which is important and will seek out information if needed for a council in need of help from the Council Retention Director.

I would like more information on Council retention from Council Retention Director LaFleche .

Yes Not at this time

10...I will conduct a minimum of 2 District meetings with my Grand Knights each year, covering both State and local priorities in my district. I will need some information for this meeting and would like this to be covered in our DDs planning meetings in June and December . I would like more detail on this. Yes Not at this time

11... I will actively promote and work towards establishing a Squires circle in my District, if that is possible. I would like to speak to the Squires Chairman about this.

Yes Not at this time

12...There are other commitments and concerns from my district that I wish to notify the State Deputy about.

If possible I would like to speak to the State Deputy on the above concern.

Yes Not at this time

This document signifies my commitment to the Order and the State Deputy by assisting my Councils in meeting their membership goals and making all Councils active for the Fraternal Year.

District Deputy

Date

Original: State Office
by Sept 1